



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Overview and Scrutiny Work Programme 2016-2017

JUNE 2016

SCRUTINY COMMISSION

TIMETABLE

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
16 June 2016	Public Space Protection Order	Scrutiny prior to Council decision	Awareness of process and outcomes	Rob Parkinson	1
16 June 2016	Fixed penalty notices for fly tipping	Scrutiny prior to Executive decision	Discuss options and agree process	Rob Parkinson	1
16 June 2016	Efficiency Plan			Steve Atkinson	All
16 June 2016	Corporate Plan performance report 2015-16	Review performance against the Corporate Plan	Ensure visions and aims are achieved	Julie Kenny	All
16 June 2016	Site allocations adoption	Scrutiny prior to Council decision	To allow input before decision	Nic Thomas	1
16 June 2016	Strategic growth statement and growth plan costs	Scrutiny prior to Council decision	To allow input before decision	Nic Thomas	1
16 June 2016	Corporate Structure	Scrutiny of proposals prior to Council decision	To allow input before decision	Steve Atkinson	All
11 August 2016	Economic Regeneration Action Plan	Update on progress against action plan	Information	Nic Thomas	1
11 August 2016	Environmental Improvement Programme	Report on schemes during the last year	Information	Nic Thomas	1
11 August 2016	Major projects update	Request of Commission	Analyse progress, monitor delivery against capital programme		1
11 August 2016	Update on SUEs	Request of Commission	Monitor progress	Nic Thomas	1
6 October 2016	Housing & Planning Act	Request of Commission	Briefing on regulations of Housing & Planning Act and implications for HBBC	Sharon Stacey	All
6 October 2016	Affordable Housing delivery	Update on delivery	Information	Nic Thomas	1, 3

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
	update	against requirements			
6 October 2016	Update on credit union	Request of Commission	Monitor success and ensure progress	Edwina Grant	3
6 October 2016	Planning appeals update	Six-monthly update	Monitor performance at appeals	Nic Thomas	4
6 October 2016	Garden waste scheme	Request of Commission	Monitor take-up of scheme	Caroline Roffey	4
6 October 2016	Update on car parking in Hinckley town centre	Request of Commission to follow up previous discussion	Ensure adequate provision and value for money	Caroline Roffey	1, 4
6 October 2016	Burials	Request of Commission	Ensure future provision	Caroline Roffey	3
8 December 2016	Value for money of in-house services			Caroline Roffey	4
9 February 2017	S106 contributions update	Annual update	Ensure money is being allocated and used	Nic Thomas	2
20 April 2017	Parish & Community Initiative Fund	Annual report	Recommendations to SLB	Caroline Roffey	1, 2, 4

FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
20 June 2016	Performance & Risk end of year report 2015/16	To scrutinise performance and improvement	Identify improvements	Cal Bellavia	All
20 June 2016	Tenant Evaluation Team review projects	To seek comment on review projects	Involved and empowered tenants	Clive Taylor	1, 2, 4
25 July 2016	Capital & revenue outturn, 1 st quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
25 July 2016	Performance & risk update, 1 st quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
25 July 2016	Aged debts, 1 st quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
25 July 2016	Business rates retention, 1 st quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
25 July 2016	Treasury management annual report 2015/16	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
19 September 2016	Treasury management, 1 st quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
21 November 2016	Capital & revenue outturn, 2 nd quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
21 November 2016	Performance & risk update, 2 nd quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
21 November 2016	Aged debts, 2 nd quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
21 November 2016	Business rates retention, 2 nd quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
21 November 2016	Treasury management, 2 nd quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
30 January 2017	Budget (joint with Scrutiny Commission)	To scrutinise budget proposals prior to Council decision	Ensure value for money		4
3 April 2017	Capital & revenue outturn, 3 rd quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
3 April 2017	Aged debts, 3 rd quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
3 April 2017	Business rates retention, 3 rd quarter	Monitor levels of retention and pooling	Ensure appropriate arrangements and	Ashley Wilson	4

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
		arrangements	value for money		
3 April 2017	Treasury management, 3 rd quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
3 April 2017	Performance & risk, 3 rd quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All

To programme

Living / minimum wage

Libraries

Burial services

Key to corporate aims

1 – creating a vibrant place to work and live

2 – empowering communities

3 – supporting individuals

4 – providing value for money and pro-active services